



**APPLICATION FOR MINOR ENCROACHMENT PERMIT**

Mail Completed Application and Fee to: **SAN DIEGO COUNTY WATER AUTHORITY**  
**4677 Overland Avenue, San Diego, CA 92123**  
**Attention: Engineering Dept. - Right of Way Group**  
**Telephone Number: (858) 522-6900**

**OWNERSHIP INFORMATION:**

**REPRESENTATIVE INFORMATION (If applicable) :**

Fee Owner Complete Name(s): 1. 2.	Representative Name and Title:
Mailing Address:	Name of Firm:
City, State and Zip Code:	Address:
Telephone Number(s):	City, State and Zip Code:
Email:	Telephone Number(s):
	Email:

**LOCATION OF PROPOSED ENCROACHMENT:**

Assessor Parcel Number:	Thomas Guide Page:	Legal Description:
Address:		
City and Zip Code:		
Have you ever applied for an Encroachment Removal Agreement (ERA) for this location? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, list ERA Permit Number(s) Issued:		

**DESCRIPTION OF PROPOSED ENCROACHMENT:**

Application shall be accompanied by the appropriate application fee of \$300 (payable to *San Diego County Water Authority*) along with a drawing or set of plans of the proposed improvement to be placed within the San Diego County Water Authority easement. In special circumstances additional investigative fees to offset Water Authority costs may be charged prior to issuance of permit for proposed encroachments requiring special engineering investigations as determined by the Engineering Department. All approved encroachments will require an Encroachment Permit signed by the fee owner of the property and recorded with the County Recorder. The fees for recording shall be paid by fee owner (typically \$30 for 6 pages) and payable to the *San Diego County Recorder's Office*.

**I understand that this application is subject to the approval of the San Diego County Water Authority and that application fees are non-refundable.**

X \_\_\_\_\_  
**Fee Owner (1) Signature** **Date**

X \_\_\_\_\_  
**Fee Owner (2) Signature** **Date**

\*\*\*\*\*AUTHORITY USE ONLY\*\*\*\*\*

Fee Received:\$ \_\_\_\_\_ Check No. \_\_\_\_\_ Date: \_\_\_\_\_

File Name: \_\_\_\_\_ ROW# \_\_\_\_\_

Pipeline(s): \_\_\_\_\_ TG: \_\_\_\_\_ Sta: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Authority Parcel(s) affected: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ ON: \_\_\_\_\_ PERMIT No: \_\_\_\_\_