



SMALL CONTRACTOR OUTREACH AND OPPORTUNITIES PROGRAM (SCOOP)
COMMITTEE MEETING
August 17, 2016

1. Call to order

Chair Tu called the SCOOP Committee meeting to order at 1:37 p.m.

2. Roll call – Determination of a Quorum

Committee members present were Chair Tu and Vice Chair Saxod. Committee member absent were Directors Hilliker, Linden and Miller. At that time, there was not a quorum of the committee.

Staff members present were Deputy General Manager Kerl, Deputy General Counsel Gallien, Director of Public Outreach and Conservation Foster and Public Affairs Supervisor Penunuri. Also present was Colleen Bechtel of Co's Traffic Control.

3. Opportunity for members of the public to address the Committee regarding agenda items for this meeting

There were no members of the public who wished to speak.

4. Approve the minutes of the SCOOP Committee meeting of June 7, 2016

Since there was not a quorum at the meeting, an email was sent to the committee members for a vote on the minutes of June 7, 2016. In that vote the following was made; Director Saxod moved, Director Hilliker seconded, and the motion passed unanimously.

5. Small Business Success (Co's Traffic Control)

Colleen Bechtel, owner of Co's Traffic Control provided an overview of how she started her own business and how it has organically grown, along with background of her history working with the SCOOP program and the Water Authority.

6. Presentation of SCOOP Annual Report

Ms. Penunuri presented the SCOOP annual report for Fiscal Year 2016. She provided a summary of the contracts awarded and the small business successes of the past fiscal year. She also provided a comparison of the previous and current fiscal year contracts, participation and dollars awarded.

- Dollars awarded to small businesses: A total of \$15,585,755, or 28 percent of total cumulative dollars awarded through the fiscal year, were awarded to small businesses.

7. Update on training and outreach



Ms. Penunuri reported she will be conducting an internal survey of various department and the procurement team to receive their feedback regarding their experience with mall contractors to provide her with a base for training in the future.

She announced that she will be focusing on open house forums and suppliers and vendors for the upcoming trainings and outreach events.

8. Adjournment

There being no further business to come before the SCOOP Committee, Chair Tu adjourned the meeting at 2:24 p.m.