

TO: SAN DIEGO COUNTY BUILDING TRADES

FROM: (CONTRACTORS NAME)

CLIENT: SAN DIEGO COUNTY WATER AUTHORITY

DATE: _____

SUBJECT: EMERGENCY STORAGE PROJECT – (DESCRIPTION OF PROJECT AND SPECIFICATION NUMBER)

REASON FOR PRE-JOB: TO RELATE CONDITIONS OF PROJECT AWARDED TO (CONTRACTOR' NAME) AND DISCUSS DETAILS AND ANSWER QUESTIONS PERTAINING TO THE PROJECT'S SCOPE AND SAFETY REQUIREMENTS.

THE SCOPE OF WORK TO BE PERFORMED BY _____ ON THIS PROJECT IS AS FOLLOWS:

1. MEETING PLACE: _____

2. MEETING TIME: _____

3. JOB ADDRESS: _____

4. MAILING ADDRESS:

5. ESTIMATED WORK SCHEDULES ARE AS FOLLOWS:

APPROXIMATE COMMENCE: _____

APPROXIMATE COMPLETION: _____

6. THE FOLLOWING CONTRACTOR PERSONNEL HAVE BEEN ASSIGNED:

PROJECT MANAGER: _____

JOB SUPERINTENDENT _____

SITE LABOR REP: _____

SITE SAFETY REP: _____

7. SUBCONTRACTORS:

8. ALL MANPOWER WILL BE ORDERED BY THE CONTRACTORS DESIGNATED PERSON(S) BELOW:

9. EQUIPMENT TO BE UTILIZED : _____

10. SHIFT SCHEDULE _____ **NUMBER OF SHIFTS** _____

PAYDAY _____ **END OF PAY PERIOD** _____

FIRST AID FACILITIES _____ **SANITARY FACILITIES** _____

JOB SITE PHONE NO. _____

JOB SITE FAX NO. _____

11. AMOUNT OF CONTRACT _____

12. TYPE OF CONSTRUCTION _____

13. MANPOWER ESTIMATE:

<u>CRAFT</u>	<u>PEAK</u>	<u>AVERAGE</u>
ASBESTOS WORKERS	_____	_____
BOILERMAKERS	_____	_____
BRICKLAYERS	_____	_____
CARPENTERS	_____	_____
CEMENT MASONS	_____	_____
ELECTRICIANS	_____	_____
IRONWORKERS	_____	_____
LABORERS	_____	_____
MILLWRIGHTS	_____	_____
OPERATING ENGINEERS	_____	_____
PAINTERS	_____	_____
PIPEFITTERS	_____	_____
TEAMSTERS	_____	_____

14. REFERRAL PROCEDURES WILL BE IN ACCORDANCE WITH ARTICLE IV OF THE ESP PLA. WE ASK THE UNIONS TO HAVE THESE REFERRAL PROCEDURES POSTED AT THEIR HIRING HALLS IN ORDER TO BE IN FULL COMPLIANCE WITH THE LAW.

15. JURISDICTIONAL ASSIGNMENTS:

- 16. ALL WORK ASSIGNMENTS ARE PROPOSED ASSIGNMENTS. ANY CRAFT IN DISAGREEMENT WITH PROPOSED ASSIGNMENTS MAY SUBMIT WRITTEN DOCUMENTATION, WITHIN 14 WORKING DAYS AFTER THE PRE-JOB, TO JUSTIFY THEIR CLAIM TO THE WORK INVOLVED. THE CONTRACTORS WILL REVIEW ALL RESPONSES, IF ANY. AFTER REVIEW, THE CONTRACTOR (S) SHALL MAKE ALL ASSIGNMENTS PERMANENT. ANY CRAFT WHO HAS A DISAGREEMENT WITH THESE FINAL ASSIGNMENT(S) MAY FILE A JURISDICTIONAL DISPUTE CONSISTENT WITH THE EMERGENCY STORAGE PROJECT PROJECT LABOR AGREEMENT.**